



Directorate of Government Examinations, Chennai – 60006

## NTS EXAMINATION - 2021-22

Here is the First Page where school Registration Process starts.

அரசுத் தேர்வுகள் இயக்ககம்  
DIRECTORATE OF GOVERNMENT EXAMINATIONS

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## Existing School

Use your Login Credential and have the Panel Access for applying NTS Exam 2021-22. Use below URL for Login:



அரசுத் தேர்வுகள் இயக்ககம்  
DIRECTORATE OF GOVERNMENT EXAMINATIONS

**Registered Schools Must  
click on the Highlighted  
link**

User Login **NEW**

DEE September 2021 **NEW**

Hr Sec Private Nodal Log

New School Registration **NEW**

CEO/DEO Login **NEW**

**New school Registration  
must select this Option**

## New School Registration Process Step By Step

(Schools who done registration last year may skip this process and go to Step – 3)

### Step -1

- It's One time **DGE REGISTRATION PROCESS**.
- Use **EMIS Code and EMIS PASSWORD** for School Registration.
- It is mandatory for all Tamilnadu State Board School to register using **EMIS Code and EMIS PASSWORD**.

## SCHOOL REGISTRATION

School in EMIS Must Select this option

Schools in EMIS Portal       Schools Not in EMIS

Do You Have UDISE Code?

Yes       No

UDIS Code: \*      Password: \*

UDIS Code (EMIS User ID)      Enter Password (EMIS Password)     

## NEW SCHOOL REGISTRATION PAGE VIEW

## SCHOOL REGISTRATION

Schools in EMIS Portal       Schools Not in EMIS

**Dge Code:**

School Name (For Certificate): \*  
School Name

School Name In Tamil:

Class: \*      School Type: \*  
Nothing selected      --Select--

Minority Institution:      Minority Type:  
--Select--     

School Management: \*      School Fax No:  
--Select--      Fax

School Landline No: \*      School Mobile No: \*  
Landline      Mobile

State: \*      Education District:  
--Select--     

Contact Person: \*      Contact Person Mobile: \*

Revenue District: \*      Status: \*  
Revenue District      --Select Block--

Contact Person Email: \*

MP Constituency: \*      MLA Constituency: \*  
--Select--      --Select--

School Email: \*  
Email

School Address:

PIN NO  
Enter Pin Code

Landmark:

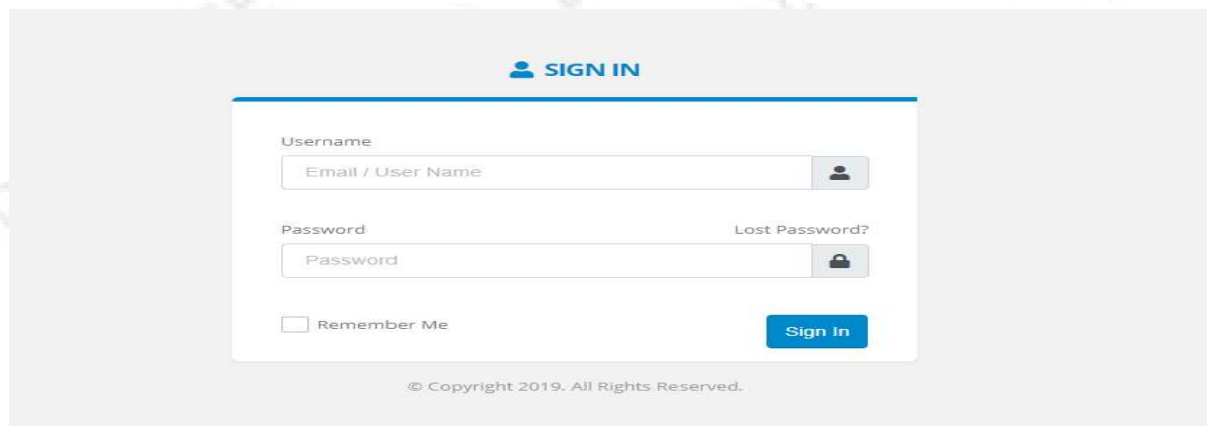
## Step 2 :

After registration process you will complete

- 1) You have to wait for the District Approval / Admin Approval.
- 2) Once the District Approval will be done *Login credential will be sent to the School Registered Mobile Number and Email ID.*
- 3) Once you receive the Login Credential you have to login further for Student Enrolment.

**Note:** For EMIS Portal registered School the Login credential will be same like EMIS Server Login, but for login in this System you need one time District approval. For new Schools not in EMIS, the DGE Code and Password will be generated.

Next Login page will get open.



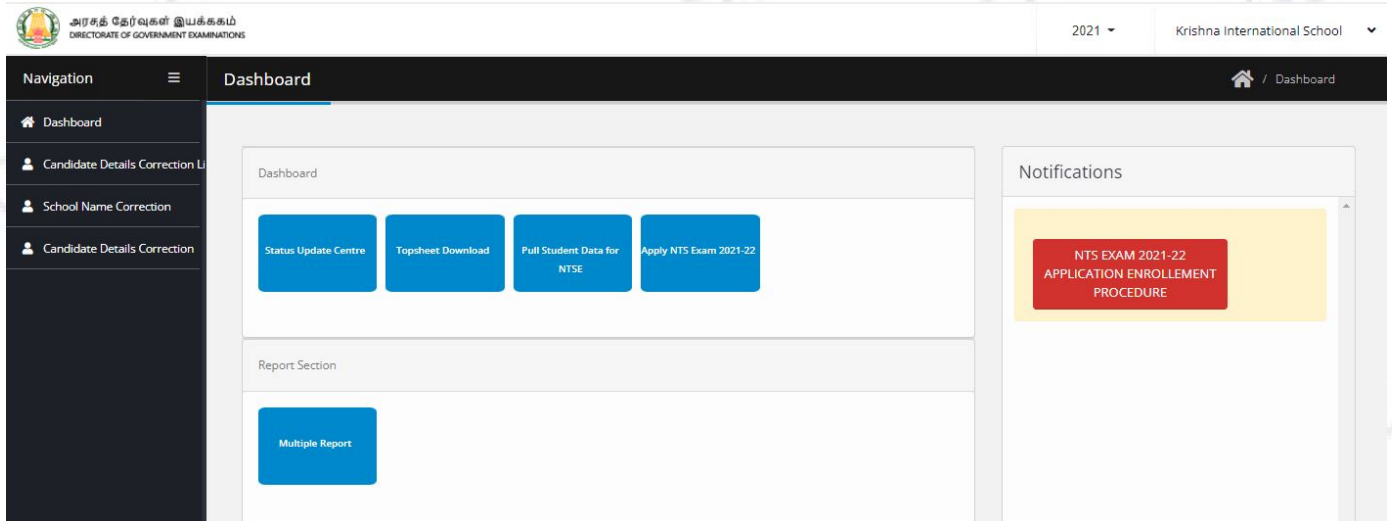
© Copyright 2019. All Rights Reserved.

You can use your **login Credential for Student Enrolment for NTSE Exam 2021-2022 stage – 1.**

### Step 3:

Use your Credential for login and further precedence of Student enrolment. Once you logged in below screen will get open.

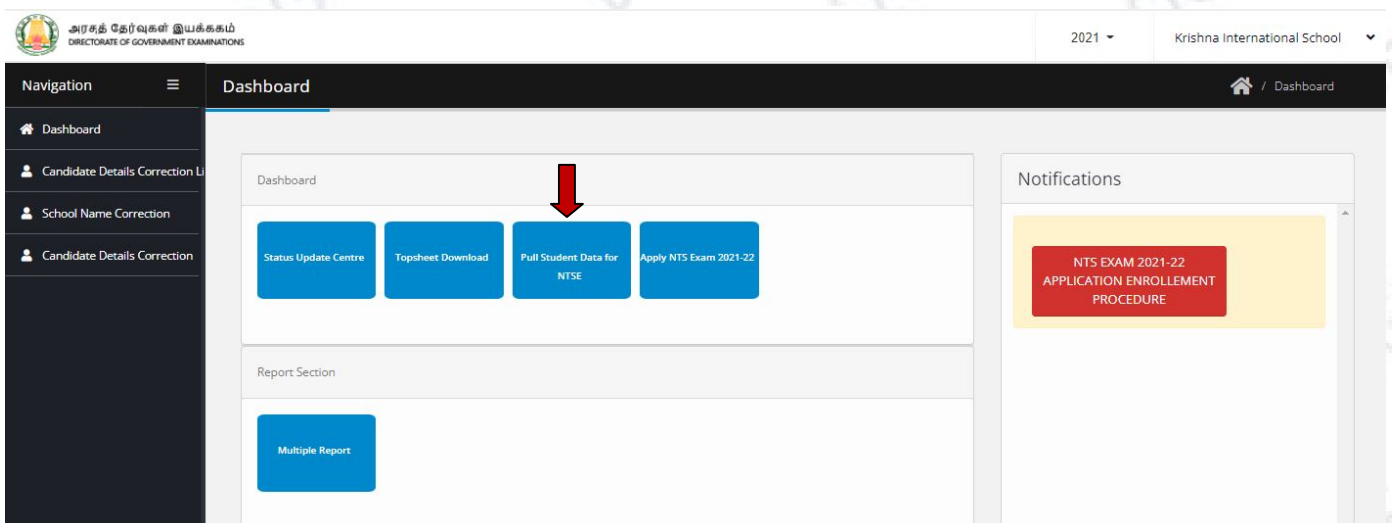
*Instruction for EMIS Registered Schools to enroll their student.*



**NOTE: Before enrolling students, EMIS Registered School must pull 10<sup>TH</sup> Standard data from the EMIS Server.**

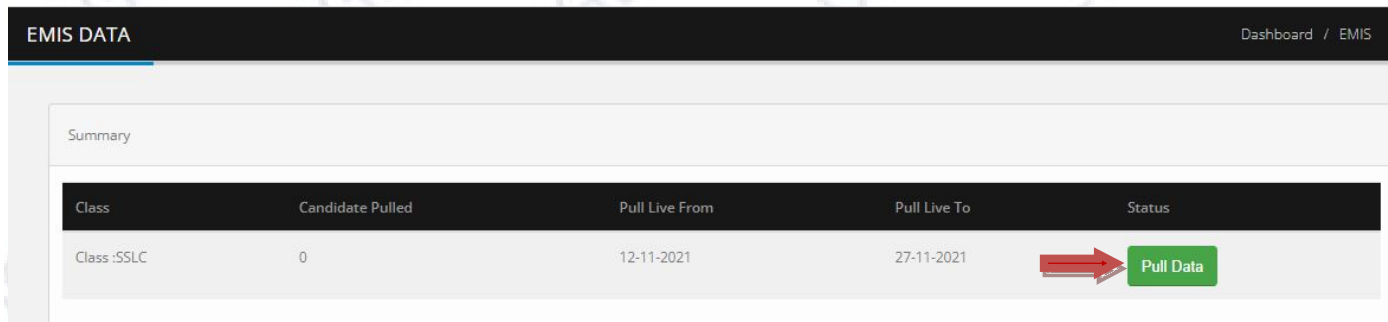
*How to pull the 10<sup>TH</sup> Standard data.*

**Click on Dashboard -> Click on Pull Student Data for NTSE** ↓



Once you click **Pull student** Tab next screen will appear like below screenshot.

➡️ **Click the Pull for 10<sup>th</sup> students Button.**

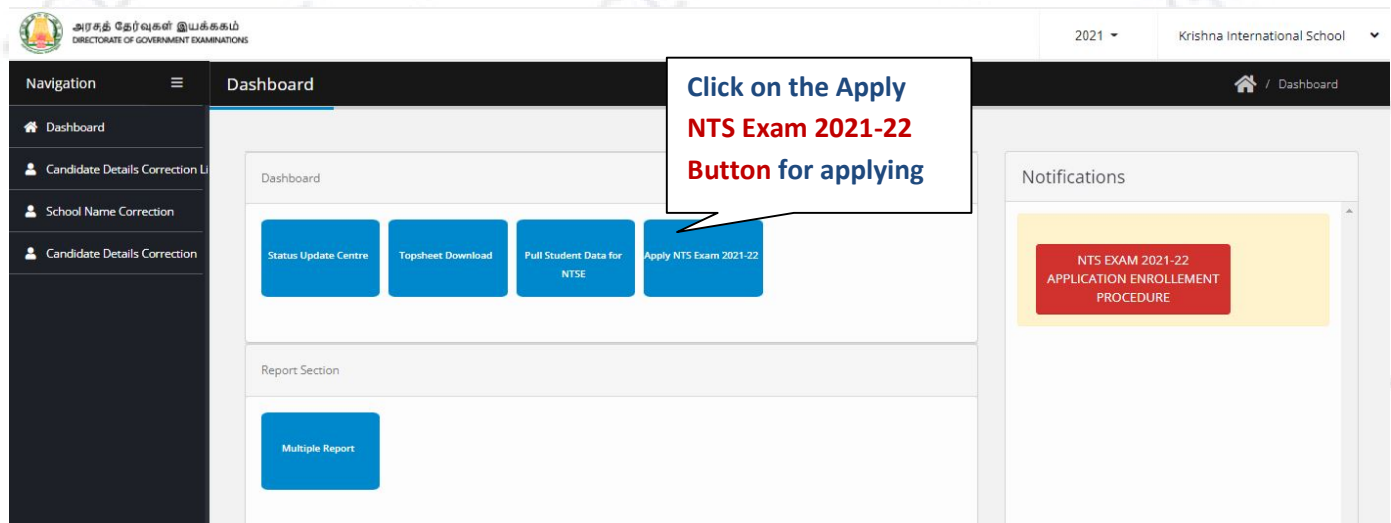


Class	Candidate Pulled	Pull Live From	Pull Live To	Status
Class :SSLC	0	12-11-2021	27-11-2021	<b>Pull Data</b>

Once you have clicked the **Pull Data** button student list will appear for those students who have enrolled in EMIS Server. Kindly see the below screen for reference.

**Step 4 :**

**How to Apply / Enroll Students for NTS Exam?**



Click on the **Apply NTS Exam 2021-22** Button for applying

NTS EXAM 2021-22  
APPLICATION ENROLLEMENT  
PROCEDURE

Apply Exam Dashboard / Pick / Edit

Apply Exam

Show 10 entries

Sl. No	Exam Name	Exam Date	Start From	End Date	Action
1	NTS Exam 2021-22	2022-01-23	2021-11-12	2021-11-27	<a href="#">Apply Exam</a> <a href="#">Make Payment</a>

Showing 1 to 1 of 1 entries

First << 1 >> Last

Click on the **Apply Exam Button**

Once you click the Apply button you can view all the list of candidate with Apply Button. Please verify the EMIS Number of the Candidate before applying.

Apply Exam Dashboard / Group Capacity / Edit

NTS Exam 2021-22

Exam Date : 23-01-2022

Eligible Class : SSLC

Application Start Date : 12-11-2021 | Application End Date : 27-11-2021

Student List [All](#) [Applied](#)

Show 10 entries Search:

Name	EMIS No.	DOB	Gender	Father Name	Class	Action
A BHUVANESHWARI	330205007231921285	2006-04-13	FEMALE	SASHOK KUMAR	SSLC	<a href="#">Apply</a>
A DARREL XANDER	3302050072301837	2006-08-30	MALE	ANTHONY XAVIER	SSLC	<a href="#">Apply</a>
A DEEPESH	330205007231810667	2006-09-19	MALE	N ANBU	SSLC	<a href="#">Apply</a>
A KOUSHIKA	330205007231820493	2006-08-18	FEMALE	ANBU CHEZHIAN	SSLC	<a href="#">Apply</a>

### Step 5 :

#### How to Pay NTS EXAM Enrolment Fees?

After enrolling the student for NTS Exam 2021-2022. Click on the button.



Refer the below screen.

Name	Date	Gender	Father Name	Fees	Action
REKHA ANETHALS	2005-02-05	FEMALE	DEBAR	1000 Class	Apply
SAPTHOSHIE	2002-06-15	MALE	KUPPAW P	1000 Class	Apply
SAPTHOSHIE	2005-02-20	MALE	SADASHIVA	1000 Class	Apply
SATHISH KUMAR M	2004-09-25	MALE	Murugan	1000 Class	Apply
SHREYA S	2005-02-21	FEMALE	SHANKAR	1000 Class	Apply
	2009-06-09	FEMALE	JAGADEESH	1000 Class	Apply
	2009-10-04	FEMALE	RAMAKRISHN	1000 Class	Apply
	2004-06-22	MALE	SURESH	1000 Class	Apply
	2009-06-06	FEMALE	SELVAM	1000 Class	Apply
	2009-07-02	FEMALE	ABDULWAH	1000 Class	Apply

Once you click the following screen will appear. Click on **Make Payment** Button

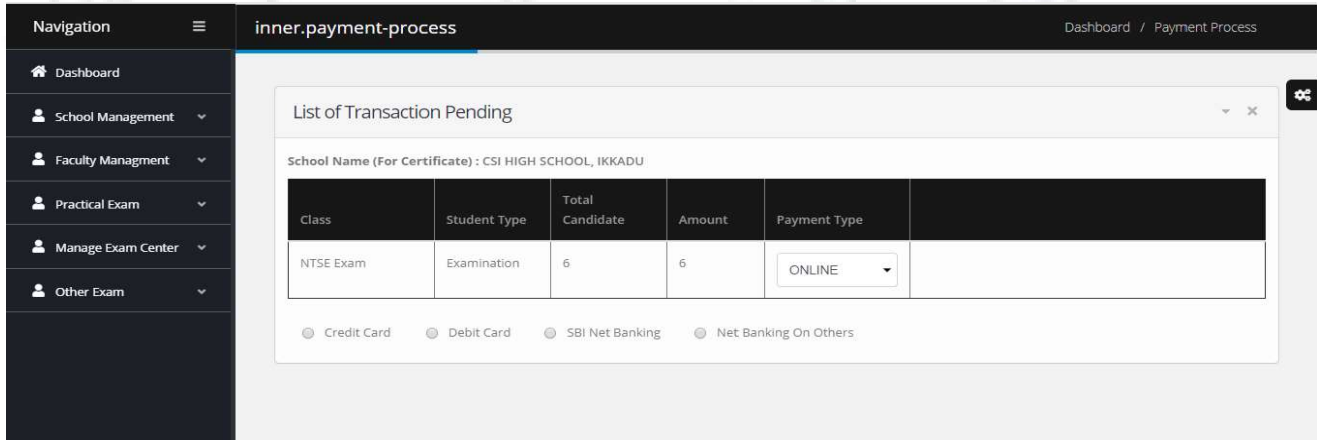
Sl. No	Exam Name	Exam Date	Start From	End Date	Action
1	NTS Exam 2021-22	2022-01-23	2021-11-12	2021-11-27	Apply Exam Make Payment

Once you have clicked the make payment option. The NTS Enrolledstudent List will appear as shown in below fig. Refer below image. Select all Students for payment and Click on the **Proceed to Payment** button.

Sl. No	Name	Category	Physically Challenged	Gender	Amount	
<input type="checkbox"/>	1	ILAVARASI SSSSSSSSSSSSSS xxxx	General	No	FEMALE	1
<input type="checkbox"/>	2	AJAY R JJLKJ	General	No	MALE	1
<input type="checkbox"/>	3	AJAY R	General	No	MALE	1
<input type="checkbox"/>	4	DEEPA SREE HHHHHH	General	No	FEMALE	1
<input type="checkbox"/>	5	AKASH J	General	No	MALE	1
<input type="checkbox"/>	6	NISHA.K kkkkkkkkkk	General	No	FEMALE	1



Select mode of payment to pay the fees for enrolled students. Refer below image.

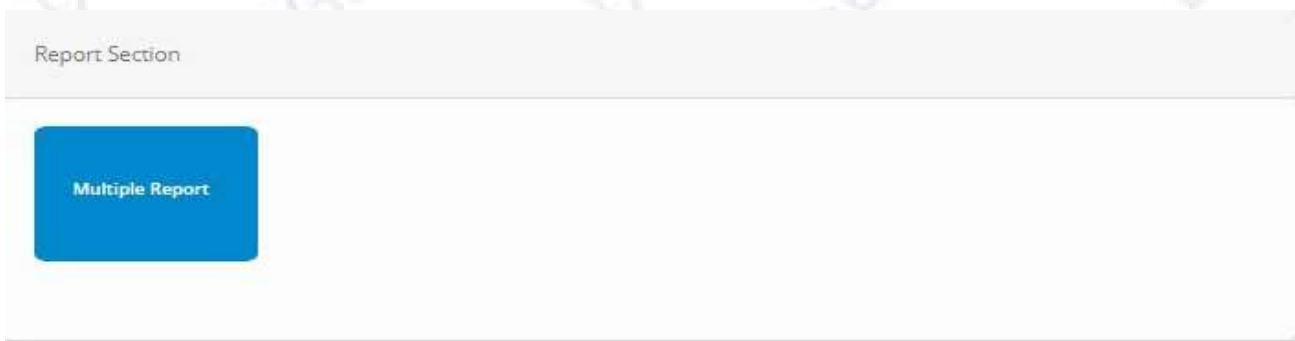


**Note:** You can view/download the applied candidate wise **Acknowledgement Receipt** after successful payment.

**Step 6 :**

**How to Generate the Report for Applied Students?**

Go to **Dashboard Page**-> Select **Multiple Report** under Report Section



Next Screen will appear. Select the report and your school and download it in pdf format



Multiple Report Details

Report Group Type: \*

NTS/TRUST/NMMS EXAM

Select Report:

Candidate Detail Report

Select Report Type: \*

Pdf

For School: \*

Krishna International School

For Exam: \*

NTS Exam 2021-22

Get Candidate Detail Report

**Note:** Candidate are requested to submit **EWS and OBC (NCL) Certificate** as per the below format.

<b>Annexure III</b>	
Government of _____ (Name & Address of the authority issuing the certificate)	
<b>INCOME &amp; ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS (EWS)</b>	
Certificate No. _____	Date: _____
<b>VALID FOR THE YEAR</b> _____	
This is to certify that Shri / Smt./ Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post Office _____ District _____ _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her "family" is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets***:	
I. 5 acres of agricultural land and above; II. Residential flat of 1000 sq. ft. and above; III. Residential plot of 100 sq. yards and above in notified municipalities; IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.	
2. Shri/Smt./Kumari _____ belongs to the caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).	
Recent Passport size Attested Photograph of the Applicant	Signature with seal of Office _____ Name _____ Designation _____

**(EWS Certificate)**



**Other Backward Class Certificate**



Certificate No: **TN-620180208101**

Date: 08-Feb-2018

This is to certify that **Thiru Shiva** care of Thiru/Tmt. Aravinth of Village Adhikudi District/Division Thiruchirappalli in the Tamil Nadu State belongs to the Agamudayar Community which is recognised as a backward class under the Government of India, Ministry of Welfare Resolution No. 12011/68/93-BCC(C) dated 10th September, 1993 published in the Gazette of India Extraordinary Part I Section I, No. 186 dated 13th September 1933.

II) Government of India, Ministry of Welfare resolution No.12011/68/93-BCC(C) dated 10th September, 1993 published in the Gazette of India Extraordinary part-I section-I, No. 163 date 20.10 1994.

III) Resolution No. 12011/68/93-BCC(C) dated 10th September, 1993 in the Gazette of India Extraordinary Part-I Section-I, No.88 date 25th May 1995.

**Thiru Shiva** and/or his family ordinarily reside(s) in the Thiruchirappalli District of the Tamil Nadu State. This is also certify that he/she does not belong to the person/sections (creamy layer) mentioned in column 3 of the schedule to the Government of India, Department of Personnel and Training O.M. No. 36012/22/93-Estt.(SCT), dated 08.09.1933.

Note: a) The term Ordinarily used here will have the same meaning as section 20 of Representative of the Peoples Act 1950.

b) Where there Certificate are issued by Gazetted Officers of the Union Government of the State Governments, they should be in the same from but countersigned by the District Magistrate of Deputy Commissioner (Certificate issued by Gazetted Officer and attested by District Magistrate / Deputy Commissioner are not sufficient).

District : Thiruchirappalli  
Taluk : Lalgudi

Designation: Tahsildar

Remarks:

This certificate is digitally signed and does not require any seal / signature in original.



Genuineness of the certificate can be verified by.

(a) Keying in the unique certificate number TN-620180208101 in the URL <http://tnedistrict.tn.gov.in/eda/VerifyCerti.shtml>.

(or)

(b) Reading the 2D barcode with mobile barcode reader and verify through online.

**Certificate validity period : 08-Feb-2018 to 07-Aug-2018**

The Certificate was printed on 08-Feb-2018 at 15:03:31.

**(OBC NON CREAMY LAYER CERTIFICATE)**

**\*\*\*Thank You\*\*\***